

**FILED**

JAN 25 2022

LESLI PENNY

COUNTY & PROBATE COURT CLERK

# **QUORUM COURT MINUTES**

## **JANUARY 10, 2022**

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### January 10, 2022, Quorum Court Minutes

13 Justices of the Peace were present. Vince Pearcy participated on Zoom. Also present were State Representative Jack Ladyman and State Representative Johnny Rye.

Judge Day called the meeting to order at 5:30 PM.

Invocation by Brother Bradley Robinson, Faith Tabernacle Church.

#### Assembly and Pledge of Allegiance.

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First order of business was the approval of Quorum Court minutes from December 13, 2021. A motion to accept was made by Justice Weinstock and seconded by Justice Pasmore. Judge Day took a vote and it passed unanimously.

Committee minutes for December 13, 2021 were read, Justice Cline read Road minutes. Finance Committee minutes were read by Justice Longmire.

There was no old business.

New business. An Appropriation Ordinance was read to establish a new salary mid-point and classify the PA Case Coordinator position as exempt in the Deputy Prosecuting Attorney's office as recommended by the JESAP committee (addendum A). A motion was made to accept by Justice Cline and seconded by Justice Tennison. A vote was taken and passed unanimously.

A Resolution was read to confirm mutual aid agreements concerning distribution of 833 fire monies in accordance with Craighead County resolution 2008-1. A motion was made to accept by Justice Williams and seconded by Justice Couch. A vote was taken and passed unanimously.

A Resolution was read (addendum C) to recommend the appointment of a board member to the Metropolitan Area Planning Commission (MAPC). Mr. Jeff Steiling, work address-2912 Longview Drive, Jonesboro AR 72401 was recommended by Judge Day. A motion was made to accept by Justice Price and seconded by Justice Noel. Judge Day apologized for the short notice on this Resolution. Justice Weinstock asked about the short term that Mr. Steiling will be serving, Judge Day stated he may be reappointed at the end of this term and that this is a very active board in which the City asked that the position be filled quickly. A vote was taken and passed unanimously.

Judge Day welcomed our guests, Representatives Ladyman and Rye, and introduced John James as the new Road Superintendent.

Judge Day presented the federal audit. There were no findings.

Justice Rogers stated that the Public Safety Committee spoke about looking into the employee vacation /personal time accrual and a possible better way to do it. Judge Day said they would see something at the next meeting.

No public comment.

A motion was made to adjourn by Justice Rogers and seconded by Justice Couch. Motion passed.

The meeting adjourned at 5:46 PM

## **Public Service Committee Minutes**

**1/10/2022**

**A special Public Service meeting was called to order at 5:02 p.m. by Chairman Rogers. Those in attendance were Justice Williams, Justice Noel, Justice Price, and Judge Day. A resolution to appoint Mr. Jeff Steiling to the Metropolitan Area Planning Commission to finish out the term left vacant by the resignation of Mr. David Handwork was presented to the committee. A motion to approve was made by Justice Williams and 2<sup>nd</sup> by Justice Noel. Motion passed to move to full court for approval. Judge Day also mentioned that he is looking for a candidate for a Valley View Fire Protection Board vacancy. Chairman Rogers brought up reevaluating the personal and vacation accrual rates, after the recent change to accruing on hours worked and not hours paid, and the committee agreed it needed to be reviewed. Motion to adjourn was made by Justice Price and 2<sup>nd</sup> by Justice Noel. Meeting adjourned at 5:05 p.m.**

**The Public Service Committee was called to order at 5:52 p.m. by Chairman Rogers after the Quorum Court meeting. Those in attendance were Justice Williams, Justice Noel, and Justice Price. A resolution to appoint Stan Whitaker to the Valley View Fire Protection Board was present to the committee. A motion to approve was made by Justice Williams and 2<sup>nd</sup> by Justice Noel. Motion passed to move to full court for approval. A motion to adjourn was made by Justice Noel and 2<sup>nd</sup> by Justice Williams. Meeting adjourned at 5:54 p.m.**

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## Road Committee Minutes 1/10/2022

Chairman Steve Cline called the meeting together at 5:49 pm. Justices present were Terry Couch, David Tennison and Carolyn Lewis. Road Superintendent John James was also present.

The committee welcomed and congratulated John James as the new Road Superintendent, Craighead County Road Department. John James gave an update on road work presently in progress. Committee members and John James also discussed our bridge department projects.

Two plats were presented for approval, Logan Nelson, CR 300 and Angela Robinson, CR 780 for a replat. Justice Couch made a motion to approve both plats, 2nd by Justice Tennison, and all were in favor.

With no other business to discuss, Justice Lewis made a motion to adjourn, 2<sup>nd</sup> by Justice Tennison and all were in favor. The meeting adjourned at 5:59 pm.

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## Finance Committee Minutes January 10, 2022

Chairman Josh Longmire called the Finance Committee meeting to order at 5:50 pm. Those present were Justices Pasmore, Cook and Weinstock. Justice Percy listened on Zoom. Also present were Collector Wes Eddington, Treasurer Terry McNatt, and Jonesboro Unlimited, Vice-President of Economic Development, Steven Lamm.

Chairman Longmire brought up the Resolution to endorse Spirit Manufacturing in Tax Back Program. Steven Lamm said that a representative from Spirit Manufacturing would attend the Quorum Court meeting on January 24<sup>th</sup>. Chairman Longmire asked about new jobs? Mr. Lamm said that 15 new jobs would be created. Chairman Longmire read the Resolution and Justice Cook made the motion to approve, seconded by Justice Pasmore. The motion passed and will go before the full court.

Tax Collector Wes Eddington shared that the total taxes collected in 2020 were \$85.5 million. 2021 total taxes collected were \$89.2 million, an increase of 4%. Collector Eddington is trying to work with the City of Jonesboro to get business personal taxes and privilege licenses linked together to have taxes paid before licenses are issued.

Treasurer McNatt reported on December's financial reports. The General Fund ended the year with \$8.9 million. The Capital Fund had \$2.3 million, and the Road Fund ended the year with \$6.9 million. Sales tax collections increased 14.72% in 2021, compared to last year. Treasurer McNatt presented the YTD comparison through December 2021. The overall review showed Craighead County \$8.1million stronger than the prior year. There is still 14.94% remaining in the 2021 budget. The 2021 Craighead County Annual Financial Report will be published in the paper in the next week or two.

There was some conversation about the possible uses of the American Rescue Funds and Judge Day discussed a potential \$10 million standard allowance for revenue loss to be used for government services and possible replacement of HVAC systems in Craighead County buildings to help with Covid-19. A jail expansion is specifically excluded as an eligible project.

The Appropriation Ordinance to establish Fund 1002, Employee Insurance Fund was read by Chairman Longmire. Judge Day spoke to the potential benefits of self-insuring in 2022. After some discussion, a motion was made by Justice Cook and seconded by Justice Pasmore, the motion passed, and the Ordinance will be heard by the full court at the next meeting.

With no other business, Justice Cook made the motion to adjourn, seconded by Justice Weinstock. All were in favor and the Finance Committee adjourned at 6:20 pm.

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A

APPROPRIATION ORDINANCE NO. \_\_\_\_\_

**BE IT ENACTED BY THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS; AN ORDINANCE TO BE ENTITLED:**

An Ordinance establishing a new salary mid-point and classifying the position as exempt, for the PA Case Coordinator position in the Deputy Prosecuting Attorney's office, per the recommendation of the JESAP committee, which was established with Ordinance 2021-21.

**SECTION 1.** That the County's Job Evaluation and Salary Administration Program (JESAP) committee met and reviewed the job description of "Secretary/Coordinator 1" for the Deputy Prosecuting Attorney's office and determined that the job description and education requirements for the position were deficient. The recommendation of the JESAP Committee to the Public Service Committee and then to the Finance Committee for a change in job title to "PA Case Coordinator", a pay increase, the pay grade changed to 115 and would be considered exempt, effective January 1, 2022.

**SECTION 2.** That in the 2022 Annual Operating Budget, the salary of the PA Case Coordinator position will be set at the listed new mid-point amount, classified as a pay grade of 115, and considered exempt. This appropriation includes the 3% COLA increase that was passed with Ordinance 2021-39 for the 2022 Annual Operating Budget.

**FUND 1000**      General Fund  
Dept 0425      Deputy Prosecuting Attorney

| <u>Account</u> | <u>Description</u>              | <u>Old</u>  | <u>Change</u> | <u>New</u>  |
|----------------|---------------------------------|-------------|---------------|-------------|
|                | <b><u>Personal Services</u></b> |             |               |             |
| 1001           | PA CASE COORDINATOR             | \$43,558.64 | \$6,162.55    | \$49,721.19 |
| 1006           | SOCIAL SECURITY MATCH           | \$3,332.24  | \$471.44      | \$3,803.67  |
| 1007           | RETIREMENT MATCH                | \$6,673.18  | \$944.10      | \$7,617.29  |
|                |                                 |             | \$7,578.09    |             |

There is hereby approved a change in position title, pay grade, mid-point salary and classification of exempt status for PA Case Coordinator position in the Deputy Prosecuting Attorney's office. This appropriation shall be established in the chart of accounts by the County Treasurer and entered into the accounts payable appropriations journal by the County Clerk, as described, upon passage of this appropriations ordinance.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

Approved: \_\_\_\_\_  
Marvin Day  
Craighead County Judge

Attest: \_\_\_\_\_  
Lesli Penny  
Craighead County Clerk

"This publication was paid for by the Craighead County Clerk, cost of publication \_\_\_\_\_."

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Resolution \_\_\_\_\_

**RESOLUTION OF THE QUORUM COURT OF CRAIGHEAD COUNTY, ARKANSAS CONFIRMING MUTUAL AID AGREEMENTS CONCERNING DISTRIBUTION OF FIRE MONIES IN ACCORDANCE WITH CRAIGHEAD COUNTY RESOLUTION 2008-1.**

Be it resolved by the Quorum Court of Craighead County, that:

**WHEREAS;** Act 833 of 1991 was approved by the Legislature of Arkansas wherein it provides for additional funding for Arkansas Fire Departments through additional insurance premiums assessed against insurers writing fire insurance and similar coverages in Arkansas; and

**WHEREAS;** This Act requires the Quorum Court of each county to recommend the appropriations of said monies to each municipal and rural fire department; and

**WHEREAS;** The Craighead County Quorum Court authorizes approval to continue the current distribution of Act 833 funds for 2022, also approved was a resolution stating that all fire departments must complete their certification forms and application for funding by June 30 of each calendar year or their funds will be forfeited and divided between the other fire departments.

The formula presented to the Quorum Court is as follows:

| <u>CITY/FIRE DISTRICT</u> | <u>PERCENTAGE RATE</u> |
|---------------------------|------------------------|
| Bay                       | .052                   |
| Bono                      | .078                   |
| Brookland                 | .052                   |
| Caraway                   | .052                   |
| Cash                      | .078                   |
| Jonesboro                 | .324                   |
| Lake City                 | .052                   |
| Lake City Dist. 1         | .052                   |
| Monette                   | .104                   |
| Philadelphia              | .052                   |
| Southridge                | .052                   |
| Valley View               | .052                   |

**NOW THEREFORE, BE IT RESOLVED BY THE QUORUM COURT OF CRAIGHEAD COUNTY THAT THE ABOVE FORMULAS BE USED FOR DISTRIBUTION OF ACT 833 MONIES FOR THE 2022 CALENDAR YEAR.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2022

APPROVED: \_\_\_\_\_  
Marvin Day, Craighead County Judge

ATTEST: \_\_\_\_\_  
Lesli Penny, Craighead County Clerk

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C

RESOLUTION NO \_\_\_\_\_

**APPOINTMENT OF BOARD MEMBER**

**METROPOLITAN AREA PLANNING COMMISSION (MAPC)**

**A RESOLUTION RECOMMENDING THE APPOINTMENT OF A BOARD MEMBER TO THE METROPOLITAN AREA PLANNING COMMISSION (MAPC);**

**WHEREAS;** Act 742 of the General Assembly of the State of Arkansas, states that the County Judge of each county is the appropriate person to appoint and reappoint board members to the Metropolitan Area Planning Commission (MAPC).

**WHEREAS;** Mr. David Handwork, County appointee, whose term expires March 25, 2022 has resigned from the Metropolitan Area Planning Commission (MAPC).

**WHEREAS;** The Craighead County Judge and the Quorum Court recommend that Mr. Jeff Steiling, work address - 2912 Longview Drive, Jonesboro, AR 72401 be appointed as a board member of the Metropolitan Area Planning Commission to finish the term of David Handwork.

**BE IT HEREBY RESOLVED BY THE CRAIGHEAD COUNTY QUORUM COURT;**

That Mr. Jeff Steiling be appointed to the Metropolitan Area Planning Commission for a term ending March 25, 2022, said term to become effective January 11, 2022, upon passage of this resolution.

**THIS RESOLUTION ADOPTED ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022.**

**APPROVED** \_\_\_\_\_  
Marvin Day, County Judge

**ATTEST** \_\_\_\_\_  
Lesli Penny, Craighead County Clerk

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